

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARDCOMMITTEE OF THE WHOLE MEETING MINUTES

Date: March 5, 2024

ITEM 1 OPENING PRAYER

Chairperson P. J. Daly called the meeting to order at 5:00 p.m. in the Board Room of the Fr. Kyran Kennedy Catholic Education Centre. The Chairperson asked that we keep in our prayers the people of the Holy Land, Ukraine, Haiti and other troubled parts of the world. He as well asked that we remember the repose of the soul of former Prime Minister Brian Mulroney and his. All present recited the opening prayer.

TERRITORIAL/TREATY ACKNOWLEDGEMENT

The Chairperson recited the Territorial/Treaty Acknowledgement.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

PRESENT: COMMITTEE MEMBERS:

Mr. J. Valvasori, Vice-Chairperson, Mr. L. Agro, Mrs. J. Angelini, Mr. A. D’Intino, Mr. P. Homerski, Mr. M. Valvasori, Mrs. M. Nardini. Mrs E. Agostino

STUDENT TRUSTEES: Miss A. Perri and Miss. J. Rasiah

CHAIRPERSON OF THE BOARD: Mr. P.J. Daly

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education
Ms. K. Boahene, System Equity Officer
Mr. A. Cortina, Chief Information Officer
Mr. B. Daly, Assistant Superintendent of Education, Math Lead
Mrs. N. Degiuli, Controller of Business Services
Mr. D. DiFrancesco, Superintendent of Education
Mrs. T. Ferrie, Superintendent of Education
Mr. P. Ferrie, Senior Manager, Facility Management Services
Mr. M. Hucal, Superintendent of Education

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Mrs. T. Kovach, Superintendent of Education
Mrs. L. Palermo, Acting Lead of Human Resources
Mrs. L. Paletta, Procurement Manager

RECORDING SECRETARY: Mrs. N. Knoll

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

Chairperson Daly noted that item 6e iii) in the Agenda should read Information and Communication Technology Strategic Plan “2024-2028” – Building the foundation for Excellence in Digital Enabled Learning.

MOTION:

That the order of business be approved.

MOVER: Mr. M. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

Mrs. M. Nardini declared a conflict with item 6g ii family teaches.
Mrs. E. Agostino declared a conflict with item 6g ii and 6g vii family teaches.

ITEM 5 MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

a) Presentation re: OCSTA Short Video Contest

Chairperson Daly welcomed staff, students and parents of St. Clare of Assisi Catholic Elementary School. The Chairperson expressed deep gratitude and noted that he and the other trustees were filled with pride that St. Clare of Assisi was recognized in the top 3 in the province. The Video titled “Clothed in Christ...Thread His Love” was presented.

Chairperson Daly introduced Mr. M. Mielko, Principal, Mrs. Andrea Molinaro and Mr. Nick Bruccoleri, Teacher Advisors and the students who created the video Lauren Marrazzo, Melina Martino, Mairead McConville, Nikita Ochoa, Lilly Raftis, Treece Tortosa and Teagan Murphy.

Mr. M. Mielko expressed thanks and gratitude to his student’s hard work and dedication. He thanked Mrs. Andrea Molinaro and Mr. Nick Bruccoleri for their support to the students.

Chairperson Daly, Mr D. Hansen, Trustee M. Nardini and Superintendent T. Ferrie made a presentation to the staff and students.

ITEM 6 REPORTS:

- a) Policy Review & Strategic Planning Committee Minutes of February 2, 2024

Chairperson Daly thanked Trustee J. Valvasori and Trustee L. Agro for the productive conversation during the meeting. He thanked Mr. Hansen, Mrs. Pace-Gubekjian and Mrs. Caltagirone for their work coordinating the policies and putting together the meeting package.

MOTION:

THAT THE MINUTES OF THE POLICY REVIEW & STRATEGIC PLANNING COMMITTEE MEETING FEBRUARY 2, 2024 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. L. Agro

CARRIED

- b) Equal Opportunities Committee Meeting Minutes of February 5, 2024

MOTION:

THAT THE MINUTES OF THE EQUAL OPPORTUNITIES COMMITTEE MEETING OF FEBRUARY 5, 2024 BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. M. Valvasori

CARRIED

- c) Indigenous Education Committee Meeting Minutes of February 15, 2024

MOTION:

THAT THE MINUTES OF THE INDIGENOUS EDUCATION COMMITTEE MEETING OF FEBRUARY 15, 2024 BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. J. Angelini

CARRIED

- i) School Profile – Annunciation of Our Lord Catholic Elementary School

The Chairperson presented the report.

THAT THE REPORT SCHOOL PROFILE - ANNUNCIATION OF OUR LORD CATHOLIC ELEMENTARY SCHOOL AS PRESENTED ON MARCH 5, 2024 BE RECEIVED.

MOVER: Mr. J. Valvasori
SECONDER: Mr. A. D'Intino

CARRIED

- a) Reports - Associate Director of Corporate Services
- i) Alumni Classroom Furniture Inc. Ontario Education Collaborative Marketplace (OECM) Contact

Mrs. L. Paletta presented the report.

MOTION:

THAT THE BOARD APPROVE THE VENDOR ALUMNI CLASSROOM FURNITURE INC. FOR THE SUPPLY OF CLASSROOM FURNITURE USING THE ONTARIO EDUCATION COLLABORATIVE MARKETPLACE (OECM) CONTRACT WITH ESTABLISHED TERMS EXPIRING MAY 2026 PLUS ANY OPTIONAL EXTENSIONS.

MOVER: Mrs. M. Nardini
SECONDER: Mrs. E. Agostino

CARRIED

- ii) Tender Results: HVAC Classroom Unit Ventilator Projects at Sts. Peter & Paul Catholic Elementary Schools (CES) and St. Francis Xavier CES – Quote #5043

Chairperson Daly presented the report.

MOTION:

THAT THE BOARD AWARD THE CLASSROOM UNIT VENTILATOR SUPPLY AND INSTALLATION PROJECTS FOR STS. PETER & PAUL CATHOLIC ELEMENTARY SCHOOL AND ST. FRANCIS XAVIER CATHOLIC ELEMENTARY SCHOOL, QUOTE #5043, TO SUPERIOR BOILER WORKS & WELDING LTD. FOR THE COMBINED PRICE OF \$769,679, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 5, 2024.

MOVER: Mr. J. Valvasori
SECONDER: Mrs. M. Nardini

CARRIED

- iii) Information and Communication Technology Strategic Plan 2023-2028 – “Building the foundation for Excellence in Digital Enabled Learning”

Chairperson Daly commented, there are moments at a Board Meeting when reports come forward which have the hope of being transformative.

The Chairperson expressed deep appreciation to Associate Director Mrs. P. Pace-Gubekjian for her leadership and vision with the ICT Plan. He thanked Mr. A. Cortina for his tireless work preparing the plan. The Chairperson introduced Gary Walker, WGS Advisory Consultant and thanked him for his tremendous work.

Mrs. P. Pace-Gubekjian introduced the report and highlighted the ICT Strategic plan. She noted that it is in support of the Boards mission and vision and its commitment to achieve excellence in Christ-centred and digital-enabled learning. She thanked Mr. A. Cortina for his hard work, collaboration in preparing the report.

Mr. A. Cortina presented the report. He highlighted the following key objectives:

- Business & Academic Technology Review
- ICT Governance, & Service Management Review
- Security & Risk Management
- Needs and Opportunities

A question and answer period followed.

MOTION:

THAT THE 2024-2028 INFORMATION & COMMUNICATIONS TECHNOLOGY STRATEGIC PLAN “BUILDING THE FOUNDATION FOR EXCELLENCE IN CHRIST CENTRED DIGITAL ENABLED LEARNING” BE APPROVED IN PRINCIPLE.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. J. Angelini

CARRIED

THAT SUBJECT TO 2024/2025 BUDGET APPROVAL, YEAR 1 OF THE INFORMATION & COMMUNICATIONS TECHNOLOGY STRATEGIC PLAN “BUILDING THE FOUNDATION FOR EXCELLENCE IN CHRIST CENTRED DIGITAL ENABLED LEARNING” BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

iv) Hamilton-Wentworth Catholic District School Board 2024-2025 Annual Budget Drivers and Budget Consultation Process

Chairperson Daly thanked Associate Director Mrs. P. Pace-Gubekjian for shepherding the process and preparation for an outstanding report. He thanked Mr. D. Hansen, Director of Education, Senior administration and Mrs. N. Degiuli for their significant contribution to the development of the drivers.

Mrs. P. Pace-Gubekjian thanked the Budget Steering Committee for their vision and presented the report. She highlighted annually, the Board has approved budget drivers to identify priorities. The following 2024/2025 budget drivers/priorities are being recommended:

1. Pillar: Excellence
2. Pillar: Dignity of the Human Person
3. Pillar: Adult Faith Formation and Catholic Leadership Development
4. Pillar: Home, Parish, School Triad
5. Pillar: Good Stewardship
6. Pillar: Student and Staff Mental Health and Well-being

A question and answer period followed.

MOTION:

THAT THE BOARD APPROVE THE 2024/2025 ANNUAL BUDGET DRIVERS AS INCLUDED IN THE REPORT AND AS OUTLINED IN APPENDICIES 'A' AND 'B'.

MOVER: Mrs. J. Angelini

SECONDER: Mr. L. Agro

CARRIED

v) Design Construction Updates

Mr. P. Ferrie presented the report. He provided an update on three construction projects, St. James the Apostle CES, Guardian Angels CES and Bishop Ryan Catholic Secondary School.

- St. James the Apostle CES successfully moved in and classes began March 5, 2024
- Guardian Angels CES project tendered.
- Bishop Ryan CSS construction demo is underway.

A question and answer period took place.

MOTION:

THAT THE DESIGN AND CONSTRUCTION UPDATES REPORT BE RECEIVED.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. E. Agostino

CARRIED

c) Reports – Superintendent of Education

i) Student Demographic Survey Results

Chairperson Daly commended Mrs T. Kovach and Ms. K. Boahene for their hard work on the development of this valuable report.

Mrs. T. Kovach thanked and introduced the staff from Optimus SBR: David Lynch, Partner, Industries and Government Practice and Shohreh Soltaninia, Manager, Industries and Government Practice.

Ms. K. Boahene presented the report. She noted that the survey was administered following four core objectives;

- foster greater understanding of the culture, social, and demographic diversity of students;
- gain a deeper understanding of factors affecting student success and overall educational experience
- support HWCDSB's commitment to active listening, learning and right action; and,

- ensure alignment with HWCDSB’s Board of Trustee’s endorsement if the Anti-Racism Committee (ARC) recommendation to promote and strengthen Anti-Racism in Education

A question and answer period took place.

MOTION:

THAT THE REPORT, HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD “SEE ME IN HWCDSB” STUDENT DEMOGRAPHIC SURVEY REPORT, DATED MARCH 5, 2024, BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D’Intino

CARRIED

ii) Staff Demographic Survey Results

Mrs. K. Boahene presented the report. The Staff Demographic and Well-Being Survey received 2,552 responses reflecting 59.64% of the total staff population in 2022. It was noted the information gathered will assist in the review of the Board’s Equity and Inclusive Education Policy.

A question and answer period took place.

MOTION:

THAT THE REPORT, HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD “SEE ME IN THE HWCDSB” STAFF DEMOGRAPHIC AND WELL-BEING SURVEY REPORT, DATED MARCH 5, 2024, BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

At 7:34 p.m. the meeting moved into an in-camera session.

d) In Camera Reports

- i) Administrative Staff Report – Early Childhood Educator (ECE) (IN CAMERA)
- ii) Administrative Staff Report – Teaching (IN CAMERA)
- iii) Appointment Pre-Approved List Elementary Principal (IN CAMERA)
- iv) Appointment Pre-Approved List Secondary Principal (IN CAMERA)
- v) Appointment Pre-Approved List Elementary Vice-Principal (IN CAMERA)

vi) OCSTA Memorandum RE: Bill 124 – Government of Ontario News Release (IN CAMERA)

vii) OCSTA Memorandum RE: Bargaining Update – OECTA (IN CAMERA)

Chairperson Daly commented on the memorandum.

At 7:45 pm all staff left the meeting. The Board of Trustees and Mr. D. Hansen remained for an In-camera session.

viii) Personnel Matter (IN CAMERA)

ITEM 7 NOTICE OF MOTION

There was none.

ITEM 8 OTHER BUSINESS

There was none.

ITEM 9 ADJOURNMENT

Mr. A. D'Intino moved adjournment at 7:51 p.m.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education